



Original to President

# University of Louisiana at Lafayette

Personnel Action Form

**RECEIVED**

Official Hire Date

(HR USE ONLY)

1-29-19

C00449345

Full Name (Last, First, MI)

Department Name

Job Title

Supervisor for this Position

Assigned Department #

Chemistry

Post-doctoral Research Associate

Radhey Srivastava

2552-2720

JAN 18 2019

Ray P. Authement  
College of Sciences

CLID/SSN

Date of Birth

Proposed Effective Date 01/29/2019

EEO# or ReqID Raa 682

New Position:

(If No, Incumbent TBN)

Yes  No

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JAN 28 2019

Vice President  
for Academic Affairs

Office of the President

### ACTION TO BE TAKEN (Choose ONLY one of the four in bold)

**New Hire**  Rehire  Continuing Appointment (Attach Resume/Application)

Transfer in?  No  Yes | If Yes from where? \_\_\_\_\_

Full Time

Part Time

Percent Employed 100.00 %

Classified

Unclassified

Probational

Staff

Permanent

Academic/Faculty -

WAE (1245 hours max)

Tenure Track?  Yes  No

Emergency Temporary

End Date: \_\_\_\_\_

**Temporary (Pooled Position/Adjunct)**

From \_\_\_\_\_

To: \_\_\_\_\_

Full Time

Part Time

Percent Employed \_\_\_\_\_ %

Academic/Faculty

Temporary Part-time (Formerly Casual Labor)

Check if this is a retiree returning to work

Graduate Teaching Assistant

Doctoral Fellow

Graduate Research Assistant

Masters Fellow

Graduate Assistant

Tuition Waiver Only

Student Worker

Federal Work Study

Appointment Period:

Fall & Spring Semester

Fall Semester

Spring Semester

Summer Session

Other: \_\_\_\_\_

Fall Break

Spring Break

Summer Break

# of hours working per week: \_\_\_\_\_

Job Change/Modify Appointment

Department Change

Interim Appointment

Promotion (Classified only)

Position Change/Reallocation

Probation to Permanent  Granted  Not Granted

LWOP

From: \_\_\_\_\_

To: \_\_\_\_\_

LWP

From: \_\_\_\_\_

To: \_\_\_\_\_

Salary Adjustment/Pay Rate Change (attach justification)

Base Pay

Special Pay

Variable Pay

Other

Extra Compensation

Summer Pay

Home Dept Supervisor Approval: \_\_\_\_\_

(For Extra Comp Only)

Termination/Agency Transfer Out/Cancel Appointment

Resignation

Dismissal

Retirement

Expiration of Appointment

Death

Cancellation of Appointment

Transfer to: \_\_\_\_\_

### WORKLOAD AY

Sem Course# Sec.# Credit Course Title

Activities (i.e. advising, research, scholarship)

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JAN 27 2019

Faculty Affairs

### COMMENTS/JUSTIFICATION:

Post-doctoral appointment is effective from 01/29/19

Pay Rate: \$ 34,000.00

Indicate If:

Hourly  
 Monthly

Academic Year (9 mo.)  
 Annual Year (12 mo.)

Semester  
 Other

Does Not Earn Leave

### Funding Source:

Main Operating Account: G0000438-330101

100.00 %

Other: \_\_\_\_\_ %

Other: \_\_\_\_\_ %

Other: \_\_\_\_\_ %

Other: \_\_\_\_\_ %

Other: \_\_\_\_\_ %

100.00 %

Adjunct Faculty Funds:

Graduate Assistant, Tuition Waiver:  Yes  No

Dept. # Charged \_\_\_\_\_

Tenure Probationary Period: \_\_\_\_\_

Tenure Review Code: \_\_\_\_\_

(PROVOST OFFICE USE ONLY)

ms

**EDUCATIONAL DEGREES:**

Degree	Date	University	CIP Code	Major Area
Ph.D.	12/2017	BHU, Varanasi, India	40.0504	Organic Chemistry
M.Sc.	05/2009	Assam University, Silchar Assam.	?	Org. Inorg. Phys. Qua
B.Sc.	05/2007	Bolpur College, Bolpur, West Beng	?	Chem, Phys, Maths

Total years of full-time teaching experience (excluding G.A.): \_\_\_\_\_  
 Of the total, list number of years at UL Lafayette: \_\_\_\_\_ Other: \_\_\_\_\_  
 Total years of other professional-related experience: \_\_\_\_\_  
 Of the total, list number of years at UL Lafayette: \_\_\_\_\_ Other: \_\_\_\_\_

**List Recent Related Positions:**

Dates	Employer	Position
01/2018 to 01/2019	The University of Georgia	Research Scholar
to		
to		

If employed previously at UL Lafayette, indicate date \_\_\_\_\_ Department \_\_\_\_\_  
 Candidate meets the SACSCOC teaching criteria (check only one of the four primary options):

1.  By Degree (Undergraduate Only)      4.  By other Qualifications (check all that apply) attach justification and evidence  
 2.  By Terminal Degree (Undergraduate and Graduate Level)       Professional Experience       Honors and Awards Scholary  
 3.  Does not include instruction       Excellence in Teaching       Publications  
     Licensure

Pending receipt of official transcript from: \_\_\_\_\_ by: \_\_\_\_\_

DEGREE DESIGNATIONS (Budgetary Purposes): [B; M; M+1; M+2; ABD; D] D

**Personnel Action Form Approvals**

Routing Order	Print Name	Signature	Submission Date
(1) Submitted By:	Radhey Srivastava		1/18/19
By signing I acknowledge that an official employment offer must not be made prior to final approval of the action by the President and that completion of all required employment documents must be verified through Human Resources prior to the employee's first day of work. Unauthorized hiring may result in disciplinary action.			
(2) Department Head/Director:	Thomas Junk		1/18/19
(3) Dean of College (if Applicable)	Azmy Ackleh		1/18/19
(4) Dean of Graduate School (if Applicable)	Not Applicable	N/A	-
(5) Faculty Affairs (Academic Affairs Only)	Not Applicable		1.28.19
(6) CHRO/EEO:	Paul D. Thomas		1/29/19
(7) Budget/SPFAC (SPFAC-Restricted Accounts Only)	Budget/Finance	SPFAC	01/25/19
(8) Vice President:			
(9) Provost (if Applicable)	Jaimie Hebert		1/28/19
(10) President:	Dr. E. Joseph Savole		1/29/19
(11) Vice President, Administration:	Jerry Luke LeBlanc		1/25/19

**For HR & Budget Use Only:**

Position Information: Incumbent CLID: C00440562 EEO Number: Reg 682 UE

Job Code 19-4031 Position Number 998266

FLSA  Exempt  Non-Exempt Background Check Submitted:  Yes  No Completed Date: \_\_\_\_\_

Date Offer Made: \_\_\_\_\_ Date Offer Accepted: \_\_\_\_\_ Start Date: \_\_\_\_\_ On-boarding Date: \_\_\_\_\_